

THIS FORM IS DUE ON OR BEFORE THE FIRST DAY OF SCHOOL. STUDENT WITHOUT A RETURNED FORM WILL BE HELD IN OFFICE UNTIL PARENT/GUARDIAN PICKUP! E-mail/scan, fax or send in with student!

AVON ELEMENTARY SCHOOL

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Superintendent/Principal
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2014-2015 Dismissal Procedures / Escort Designation

Due to recent court decisions regarding the level of responsibility of schools for children after dismissal, it is important that we have clearly defined dismissal procedures for our children. Take a moment to review and complete **Avon School Dismissal Procedures Form** which will inform us of your intent for your child. **Please return this form the first day of school for each student.** Thank you!

By completing this form, I understand the following:

1. I and/or my designated escort will meet my child daily at the location designated by my child's teacher.
2. This request shall be for **every school day, including half days and early closing** days due to emergencies and shall **apply for the entire school year**.
3. Escorts may include older siblings, older friends, or other adults. These will be the **ONLY** people my child will be released to.
4. I or my designated escort agrees to pick up my child(ren) at 2:57pm on full days of school and at 12:15pm of half days of school.
5. If I or my designated escort is not present, my child's teacher will initiate calling my emergency contacts. My child will wait in the main office until emergency contact is made and my child is picked up.
6. Changes to this Dismissal Procedure Form **can only be made in writing and may not be made via a phone call to the main office.**

Please select **one** of the following options:

OPTION A:

_____ in Grade _____ has permission to be dismissed unescorted.
(please print student name)

Parent signature: _____ Date: _____

OR

OPTION B:

_____ in Grade _____ **may not** be dismissed unescorted.
(please print student name)

In addition to parent/guardian, you may designate up to three escort(s) for your child:

Escort Name: _____

Escort Name: _____

Escort Name: _____

Parent signature: _____ Date: _____